



District of Columbia Air National Guard

Dual Tech/AGR Announcement

Announcement Number Tech: 14-007/AGR: 14-304



APPLICATION MUST BE FORWARDED TO: Human Resource Office DC National Guard 2001 East Capitol Street Washington, DC 20003-1719 APPLICATION MUST BE RECEIVED BY 1600 HRS 5 Feb 2014	OPENING DATE: 22 Jan 2014	CLOSING DATE: 5 Feb 2014
	Position Title, Series, Grade, Salary Range Aircraft Mechanic Supervisor, D1444000 WS-8801-14 \$40.46 - \$47.21 Minimum Military Rank: SMSgt Maximum Military Rank: CMSgt Selectee will be assigned to a compatible military position. Military Duty Assignment: 2AXXX	
	Position Location: 201 st AS, DCANG Joint Base Andrews, Maryland	
Appointment Status <input checked="" type="checkbox"/> Excepted <input checked="" type="checkbox"/> Enlisted <input type="checkbox"/> Officer <input type="checkbox"/> Competitive		
AREA OF CONSIDERATION: TECHNICIAN: Group II Individuals who are currently military members of the DCANG AGR: GROUP I Individuals currently employed full time in the DCANG AGR program		
Permanent Change of Station: Relocation expenses will not be paid to Technicians.		
Special Remarks: http://www.113wg.ang.af.mil/ Minimum 2 years experience as a 9 level SMSgt		
Instructions for Applying: This office will not accept application mailed at government expense. Electronic or fax application will not be accepted. Failure to submit all documents will result in your application not being considered for employment. Applicant's application must contain current unit assignment, AFSC and military grade. All submitted documents must be current. <u>If you are applying under the Technician Job Announcement the following documents are required:</u> 1.) Resume 2.) KSA's - Knowledge, Skills, and Ability questions must be addressed by element on a separate paper. 3.) Current Unit assignment, AFSC and Military grade must be included on application or a separate paper. <u>If you are applying under the AGR Job Announcement the following documents are required:</u> 1.) NGB34-1, dated Nov 2010, Application for Active Guard/Reserve (AGR) Position with original signature. Ensure all applicable blocks are complete on form. <u>No binders please.</u> 2.) Current Report of Individual Performance (RIP) from vMPF (Please ensure you submit all pages) 3.) DD 214 (if applicable) 4.) Fitness Test (current passing - 75 points or higher within 12 months) 5.) (NEW ITEM)(Separate Paper) Email address; additional point of contact number(s) for member. 6.) KSA's Questions (Knowledge, Skills, and Ability questions must be addressed by element on a separate paper) (NEW ITEM) Security Clearance Letter from Unit Security Manager within 30 days.		
Condition of Employment: National Guard Membership: Prior to appointment to this position, selectee must be a member of the District of Columbia Air National Guard.		
Electronic Funds Transfer: Selectee is required to participate in electronic funds transfer/direct deposit.		
Technician Employment Question: SPC Cortavia Britton, Human Resources Assistant can be reached at 202-685-9775/DSN 325-9775 or SPC Inga Respass, Human Resources Specialist at 202-685-9763 or DSN 325-9763. AGR Employment Questions: TSgt Angel Love-Shorter, Human Resources Assistant at 202-685-9778 or DSN 325-9778. CPT Ryan McBride, AGR Manager at 202-685-9779		
Evaluation Process: Applications will be evaluated solely on information supplied in the application (resume, NGB and KSA's) Experience will be evaluated based on relevance to the position for which application is made, and whether it is full-time or part-time.		
Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, age physical handicap, or membership/non-membership in an employee organization, in conformance with NGB Regulation 690-600 and ANGR 40-1613.		

This announcement must be posted on unit bulletin boards until the day following the closing date.



The District of Columbia Air National Guard



Is an Equal Opportunity Affirmative Action Employer

Announcement Number: Tech 14-007, AGR 14-304

Position: Aircraft Mechanic Supervisor, WS-8801-14, D1444000

Brief Description of Duties: Plans the overall allocation of personnel, funding and equipment resources to the organizational segments supervised to accomplish work operations which, because of their scope, volume, complexity, operational tempo, and total force integration must be planned on a annual or longer basis. Because of the Total Force Mission integration with the USAF, keeps unit assigned Air National Guard mission aircraft in combat ready status and able to be fully integrated with USAF aircraft and missions upon activation and regular contingency operations, in addition to daily training and support missions. Coordinates and directs the work of units supervised. Assigns and explains work requirements to subordinate supervisors and sets deadlines. Balances workload for subordinate work groups. Promotes economical and efficient work operations. Analyzes production, cost and personnel utilization records and makes adjustment in operations to correct problems. Prepares and/or provides inputs to operating instructions and initiates work plans to be followed by subordinate workers in accomplishing critical or emergency work projects. Spot checks work operations to assure production and quality standards are achieved. Recommends promotion or reassignment of subordinate supervisors and reviews personnel actions prepared by them. Makes formal appraisal of supervisors' work performance and reviews employee appraisals submitted by them. Determines long range and supervisory training needs for all levels of subordinates developing resource options, justifications and methods to accomplish training. Uses various management tools and computer technologies to ensure effective control of work activities. Chairs production meetings to set priorities in accomplishing the scheduled maintenance plan. Promotes and administers such programs as cost reduction, incentive awards, suggestions and quality assurance. Ensures that regulations governing safety and housekeeping are observed. Assures that subordinate supervisors carry out such programs as labor management and equal opportunity. Schedules and approves leave. Ensures that position descriptions are accurate and that position management principles are followed. Assures that appropriate production reports and administrative records are maintained. Acts on personnel problems referred by subordinate supervisors. Incumbent may be required to prepare for and support the mission through the accomplishment of duties pertaining to military training, military readiness, force protection and other mission related assignments including, but not limited to, training of traditional Guard members, CWDE/NBC training, exercise participation ORE/ORI/UCI/MEI/OCI/IG, etc.), mobility exercise participation, FSTA/ATSO exercise participation, SABC training, LOAC training, weapons qualification training, participation in military formations, and medical mobility processing within the guidelines of NGB/ARNG/ANG/State/TAG rules, regulations and laws. Performs other duties as assigned.

Qualifications: WS-14

General Experience: Experience, education, or training which demonstrates that the candidate has the ability to explain manuals and work procedures; to train others in new duties; to estimate materials and manpower needed for a specific job; to provide technical assistance on difficult work operations; and to prepare production records, work records and reports.

Specialized Experience: Must demonstrate thirty-six (36) months' experience in which the following Knowledge, Skills, and Abilities (KSA's) as described below have been attained.

Knowledge, Skills and Abilities (KSA's) Statements (WS-14)

- A. Ability to plan and organize the work of the assigned organization.
- B. Ability to oversee and train subordinate supervisors, to deal objectively with workers and render sound supervisory decisions.
- C. Ability to meet deadlines.
- D. Knowledge and skill of aircraft repair functions.

**Current Unit assignment, AFSC and Military Grade must be included on application.
Incomplete applications will not be considered for employment.**